

Portsmouth Rugby Football Club DBS application Form.				Official Use, Checked by and Date
Surname		Forenames		
Position/Year Group		Telephone Number		
Address				
Town		Post Code		
E-Mail				
<b>Document Category 1 (see over leaf)</b>				
<i>Passport</i>				
Passport Number				
Passport Issue Date				
Nationality				
DOB on Passport				
Expiry Date				
<i>Driving Licence</i>				
Photocard or Paper				
Country of issue				
Driving Licence Number				
Valid from				
DOB on licence				
<i>Birth Certificate</i>				
DOB				
Country of Issue				
Issue Date (within 12 months of birth)				
<b>Document Category 2 (see over leaf)</b>				
Document				
Type				
Issue Date				
Document				
Type				
Issue Date				

Favourite Colour:

Return to Bernie Taylor or Malcolm Ponsford (Safeguarding Officers) with the original documents for checking. Contact [email\\_safeguarding@pjrfc.co.uk](mailto:email_safeguarding@pjrfc.co.uk)

### 3 Documents are to be produced with at least one from Category 1

#### Document Category 1 Primary Trusted Identity Credentials

A Current Valid Passport (Any Nationality)  
Biometric Residence Permit (UK)

Current Driving Licence (UK) (Full or provisional) - Isle of Man /Channel Islands; Photo card only (a photo card is only valid if the individual presents it with the associated counterpart licence; except Jersey)  
An Original BRITISH Birth Certificate (UK) - issued at the time of birth (less than 12 months from the date of birth); Full or short form acceptable including those issued by UK authorities overseas, such as Embassies, High Commissions and HM Forces. (Photocopies are not acceptable)

#### Document Category 2a - Trusted Government/State Issued Documents

Birth Certificate (UK and Channel Islands) - (issued after the time of birth (more than 12 months from date of birth) by the General Register Office/relevant authority i.e. Registrars - Photocopies are not acceptable).  
Marriage/Civil Partnership Certificate (UK and Channel Islands)  
A Current Driving licence (UK) - (old style paper version)"

A Current Non-UK Photo Driving Licence (valid for up to 12 months from the date the applicant entered the UK)\*  
Adoption Certificate (UK and Channel Islands)  
Fire Arms Licence (UK and Channel Islands)

#### Document Category 2b - Financial/Social History Documents

Bank/Building Society Account Opening Confirmation Letter (UK) \*  
Letter of Sponsorship from future employment provider (Non-UK/Non-EEA only - valid only for applicants residing outside of the UK at time of application)  
EU National ID Card

Cards carrying the PASS accreditation logo (UK and Channel Islands)  
Letter from Head Teacher or College Principal - (16/17 year olds in full time education - (only used in exceptional circumstances when all other documents have been exhausted). "

#### The following documents must have been issued within the past 12 months:

P45 certificate statement (UK & Channel Islands) \*  
Council Tax Statement (UK & Channel Islands) \*  
Mortgage Statement (UK or EEA) - (Non-EEA statements must not be accepted) \*

British Work Permit / VISA (UK) (UK Residence Permit) (valid up to expiry date)

P60 certificate statement (UK & Channel Islands)

Financial Statement - e.g. pension, endowment, ISA (UK) \*

#### The following documents that must be less than 3 months old.

Bank/Building Society Statement (UK and Channel Islands or EEA) (Non-EEA statements must not be accepted) \*

Credit Card Statement (UK or EEA) (Non-EEA statements must not be accepted)

#### Correspondence Documents from

Benefit Statement - e.g. Child Allowance, Pension

A document from Central/ Local Government/ Government Agency/ Local Authority giving entitlement (UK & Channel Islands) - e.g. from the Department for Work and Pensions, the Employment Service , Customs & Revenue, Job Centre, Job Centre Plus, Social Security. "

#### Utility Bills Such As

Electricity Bill/Statement  
Gas Bill/Statement

Water Bill/Statement

Telephone Bill/Statement (Not Mobile Telephone)